



GOVERNMENT OF WEST BENGAL
OFFICE OF THE PRINCIPAL
GOVERNMENT GENERAL DEGREE COLLEGE
AT PEDONG.
DIST. KALIMPONG- 734311

Memo no: 103(A)/PGC/T-7/26

Date:03/08/2026

NOTICE INVITING TENDER

Sealed tenders are hereby invited from eligible and reputed suppliers/agencies for the **Supply of Stationery Items** for official and academic requirements of **Government General Degree College at Pedong**. The interested suppliers/agencies may submit their tender/quotation along with all required documents within the stipulated date and time as mentioned below.

Particulars	Details
Name of Work	Supply of Stationery Items
Tender Date	03/08/2026
Last Date & Time for Submission	10/08/2026
Date & Time of Opening	13/08/2026
Place of Submission	Office of the Government General Degree College at Pedong
Tender Validity	365 days
Earnest Money Deposit (EMD)	NIL
Contact/Enquiry	Office of the Government General Degree College at Pedong

Documents to be Submitted:-

- 1) Valid Trade Licence/Registration Certificate, wherever applicable.
- 2) PAN Card.
- 3) Bank Account details/cancelled cheque.
- 4) Price quotation/BOQ duly signed and stamped.

Terms & Conditions:-

- 1) The bidder shall quote rates for the stationery items as per the prescribed specification/BOQ.
 - 2) The quoted rates should be inclusive of all applicable taxes, transportation, loading/unloading and other charges, unless otherwise specified.
 - 3) The supplied materials must conform to the required quality and specifications.
 - 4) The successful bidder shall supply the materials within the stipulated period after receipt of the supply order.
 - 5) The College reserves the right to accept or reject any or all tenders without assigning any reason thereof.
 - 6) Incomplete, conditional or non-compliant tenders may be rejected.
 - 7) Payment shall be made subject to satisfactory supply, verification and submission of proper bills and required documents.
 - 8) The decision of the competent authority/Tender Committee shall be final and binding.
- All other terms and conditions shall be as specified in the tender document



Government General Degree College at Pedong
Pedong, Kalimpong, West Bengal

Officer-in-Charge
GOVT. GENERAL DEGREE COLLEGE AT PEDONG